

**Minutes of Meeting
(5th BOS - Dept. of HT)**

Project:	5 th BOS, Regular
Subject:	Minutes of Meeting of BOS on 10/09/2020
Attachments:	Detailed Syllabus
Venue:	TeamLease Skills University, Vadodara
Minutes taken by:	Doron Pawar, Bharti Sharma
Attendee	
Dr. Avani Umat - Chairperson, Dean Academics, TLSU	
Dr. Anupam Mitra - Invitee, I/C Registrar, TLSU & HOD CM	
Mr. Vimal Kumar - Convenor, HOD HTM, TLSU	
Ms. Bharti Sharma - Member, Academic Associate, HT Department TLSU,	
Chef Doron Pawar - Member, Academic Associate, HT Department, TLSU	
Dr. Priyanka Behrani - Invitee, HOD LS, TLSU	
Ms. Revika Kothari - Invitee, Academic Associate, TLSU (Representative for I.T Department)	
Dr. Jaydeep Mehta - Invitee, Deputy I/C COE	
Dr. Paresh Gajjar - Academic Expert – External, MD, APIHM (GTU), Ahmedabad	
Mr. Sanjay Zalate (CHA) - Industry Expert – External, Area GM, Express Group of Hotels, Vadodara,	
Agenda:	
Minutes of 4 th BOS (HTM) held on 2 nd June, 2017	
Action Taken Report (Agenda 3)	
Recommendations & Approval of revision of curriculum content for B.Sc. HTM. (All Semesters) Batch 2017 – 2020 (As per document number Agenda 3 Annex 1).	
Recommendations & Approval of revision of curriculum content for B. Sc. HTM. (All Semesters) Batch 2018 – 2021 (As per document number Agenda 4 Annex 1)	
Recommendations & Approval of revision of curriculum content for B. Sc. HTM. (All Semesters) Batch 2019 – 2022 (As per document number Agenda5 Annex 1)	
Recommendations & Approval of revision of curriculum content for B. Sc. HTM (All Semesters) New Batches (As per Document No. Agenda 6 Annex 1)	
Recommendations & Approval of revision of curriculum content for B. Sc. HM WBL. (All Semesters) Batch 2017 – 2020 (As per Document No. Agenda 7 Annex 1)	



**Minutes of Meeting
(5th BOS - Dept. of HT)**

Finalization of Examination Scheme for B.Sc. Hospitality and Tourism Management and B.Sc. HM WBL. (Agenda 8)

Any other Item(s) as approved by the Chairperson.

Points of Discussion	Action Taken
1. Introduction of the members with other members of the BOS by convenor, Mr. Vimal Kumar	
2. Welcome note by Chairperson Dr. Avani Umatt, and brief overview given about TeamLease Skills University and future plans in view of new education policy.	
3. Meeting agenda was discussed by Mr. Vimal Kumar (Convenor)	Ratified by circulation
4. Presentation of the minutes of meeting of 4 th BOS by Mr. Vimal Kumar	Approved
5. Recommendations of curriculum content for B.Sc. HTM. (All Semesters) Batch 2017 – 2020.(As per document number Agenda 3 Annex 1)	Approved
6. Semester 6 th , Travel & Tourism operations introduced as elective subject considering current trends and requirement in the tourism industry. (Agenda 3 Annexure 1).	Approved
7. Recommendations of revision of curriculum content for B. Sc. HTM. (All Semesters) Batch 2018 – 2021 (As per document number (Agenda 4 Annex 1).	Approved
8. Semester 4 th , "Semester credits to be changed to 36 from 32. (32 credits for OJIT and 4 credits for PDJS II – TH & PR)". (Agenda 4 Annexure 1).	Approved



Points of Discussion	Action Taken
<p>9. Restructure of Semester 5th and 6th, as per the suggestion given by experts from Industry. (Agenda 4 Annexure 1).</p> <ul style="list-style-type: none"> Common subjects of SEM 5 & 6 have been considered for merger after studying the contents as they are too comprehensive and at times become repetitive of what has already been covered in earlier semesters. As per the recommendation by industry, On Job Training during 6th Semester will be for whole day instead of Half day. (ENTREPRENEURSHIP SKILLS & APPLICATION) & (HOSPITALITY SALES & MARKETING) to be shifted to Semester 5 from Semester 6. 	Approved
11. Recommendation of the merger of all units in HT15R501 and HT15R601 to new course code HT014205A2 Facility Management (NEW).	Approved
12. Recommendation of the merger of all units in HT014185A2 and HT014186A3 to new course code HT014205A2 Accommodation Management- Theory (NEW).	Approved
13. Recommendation of the merger of all units in HT014185A3 and HT014186A3 to new course code HT014205A3 Accommodation Management – Practical (NEW).	Approved
14. Recommendation of the merger of all units in HT014185A4 and HT014186A4 to new course code HT014205A4 Food & Beverage Management – Theory (NEW).	Approved
15. Recommendation of the merger of all units in HT014185A5 and HT014186A5 to new course code HT014205A5 Food & Beverage Management – Practical (NEW).	Approved
16. Recommendation of the merger of all units in HT014185A6 and HT014186A6 to new course code HT014205A6 Food Production Advanced Kitchen – Theory (NEW).	Approved

**Minutes of Meeting
(5th BOS - Dept. of HT)**

Points of Discussion	Action Taken
17. Recommendation of the merger of all units in HT014185A7 and HT014186A7 to new course code HT014205A7 Food Production Advanced Kitchen – Practical (NEW).	Approved
18. Semester 6 Students shall study professional skills for hospitality for 15 days straight and then proceed for OJT.	Approved
19. Semester 6, Syllabus for PROFESSIONAL SKILLS FOR HOSPITALITY TH and PROFESSIONAL SKILLS FOR HOSPITALITY TH shall be as per syllabus approved in BOS of LS Department.	Syllabus to be given by Dept. of LS after their departmental BOS.
20. Presented the final Credit chart for the batch 2018-2021, with recommendation for approval (Details with Agenda Annexure)	Approved
21. Recommendation of revision of curriculum content for B.Sc. HTM (All Semesters) Batch 2019-2022. Semester 2: One month industrial exposure (12 credits) to be replaced by the following: Subject Name: Minor Project, Credits: 4 Details are as follows: A) One project report based on visit to minimum two hotels of 4 star and above category during the semester (2 credits) B) One project based on internal topic given by faculty (projects to be divided as per number of students in equal ratio to core subjects. (2 credits) C) Remaining 8 credits to be shifted to OJT semesters (4 & 6) equally.	Approved
22. Semester credit distribution with recommendation for approval (Details with Agenda Annexure) Batch 2017 -20.	Approved
23. Semester 3: Entrepreneurship Skills and Application (CM00485A5) shifted from Semester 5 to Semester 3 and Nutrition (HT014193B2) to be shifted from Semester 3 to Semester 5. The credit distribution with recommendation for approval (Agenda 5 Annexure 1).	Approved



Points of Discussion	Action Taken
24. Recommendation made to change the name of the course OJT (OJT014184A1) to On Job Industrial Exposure Training (Project), but as suggested by Mr. Sanjay Zalate the name is not changed. It is kept as OJT 1 & OJT 2 as it leads to students getting better stipend and exposure.	Approved
25. More weightage in terms of credits may be assigned as the number of hours put in by the students during training range between 10 to 12 hours on daily basis hence recommendation made to change the credit from 32 to 36. (Agenda 5 Annexure 1).	Approved
26. Subject name of Elective based project changed to Major Project and credit structure changed from 30 to 34. Total credit structure of the semester changed from 36 to 40. (Agenda 5 Annexure 1).	Approved
27. Final credit chart for the Batch 2019-2022 presented as per the agenda annexure. (Agenda 5 Annexure 1).	Approved
28. Recommendation of revision of curriculum content for B.Sc. HTM (All Semesters) Batch 2020-2023. Semester 1: No change. Presented in Agenda 6 Annexure 1.	Approved
29. Entrepreneurship Skills and Application (CM014185A5) shifted from Semester 3 to Semester 2 as this is the common subject for other departments also. Agenda 6 Annexure 1	Approved
30. No changes made to Semester 4, 5 and 6.	Approved
31. Final credit structure presented as per the agenda annexure. Agenda 6 Annexure 1.	Approved
32. Approval of curriculum content for B.Sc. HM WBL (All semesters) Batch 2017-2020 and onwards (As per document agenda 7 annex 1) No change in the content.	Approved
33. Credit scheme for the Program B.Sc. HM WBL presented as per Agenda 7 Annexure 1.	Approved

**Minutes of Meeting
(5th BOS - Dept. of HT)**

Code:
Issue: 1.0
Date: 10/09/2020
Pages: 6

Points of Discussion	Action Taken
34. Mr. Vimal Kumar presented Examination Scheme for B.Sc. Hospitality and Tourism Management and B.Sc. Hotel Management (Work Based Learning), as per the guidelines of the university. The approved programme details are attached as Annexure 8.	Approved
35. Suggested expansion of the OJT organisations for HT students to Hospitals and Health Care industry, Malls and Multiplexes, Retails Chains discussed with BOS members for Hospitality Students as per initiation from Mr. Sanjay Zalate and subsequent inputs from Chairperson & Convenor.	Approved
36. Vote of thanks given by Mr. Vimal Kumar.	

